

## MINUTES

**MEETING DATE: March 27, 2013**

The CBOC met at 5:00 p.m., March 27, 2013, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Donald Caldwell  
Jess Charpentier  
David Fritz  
Carolyn Kirk  
Donald Lamont  
Terry McCollough

Gerald Roznovsky  
Vinay Singhanian  
June Strambler  
Johnathan Sublet  
Kirk Willson

The following members were absent:

Kay Aplin  
Edward Garcia

Louis Guidry  
John O'Connor

The following staff and Board of Trustee members were present:

Dr. Karin Holacka  
Daniel Schaefer  
Monty Burger  
Sandra McCoy-Jackson  
Danny Massey  
Rebecca Kelley

Christy Koury  
John Craig  
Bill Frizzell

The following Board of Trustee members were absent:

Mason Howard  
Jim Koch

The following individuals signed the register as visitors:

Lorrie Kloss

## AGENDA

### **Introduction and Welcome – Dan/Karin**

#### **Website Review/Comments/Recommendations**

Mr. Schaefer reviewed changes/improvements to the District website based on feedback from the last meeting along with reviewed updated data. No recommendations for improvement were made.

#### **Review and Approval of Minutes of December 19, 2012 Meeting**

Following a review of the minutes, a motion was made by Terry McCollough and seconded by Vinay Singhanian for approval of the minutes as presented. Motion passed unanimously.

#### **Review of Spring Projects**

Mr. Schaefer indicated that as of February 28, 2013, \$5,581,310 or 13.8% of the bond funds have been obligated for purchase. He further explained that some of these items are not complete but are ordered or the projects are in progress. Mr. Schaefer indicated that roughly \$1.23M of purchases were made over the quarter with the majority of the purchases occurring in the area of instructional resources and technology. A complete list of purchases was reviewed in detail.

Committee members recommended adding a % complete column to determine if the project costs are in line with estimates.

**Review of Project Timelines**

Safety and Security – Mr. Burger indicated that with recent security issues throughout our nation, some of the security related items timing have moved up on the list for earlier completion. The areas of security cameras, keyless entrances and intercom systems will be bid this spring so the District can roll out the projects over the summer.

21<sup>st</sup> Century Classrooms – Mr. Burger and Dr. Sandra McCoy Jackson discussed the steps used to develop a standard 21<sup>st</sup> Century classroom along with discussing the grant program that will be used to ensure buy in from teachers for supplemental classroom technology. The last thing we want is to force technology on anyone, as experience has shown the technology would not be utilized. The grant program will require each teacher to submit a plan that will include a sustainability of the program.

**Reallocation of Project Funds**

None

**Question/Discussion/Suggestions of Items**

None

**SCHEDULING AND UPCOMING MEETINGS**

Next meeting is June 12, 2013, from 5-6 pm at the Administration Building room D-7.

There being no further business, the meeting adjourned at 5:55 p.m.

  
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